

My Cards

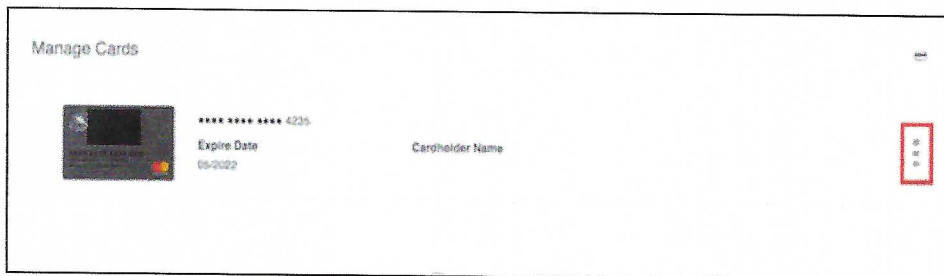
The My Cards feature enables account holders to enable or disable cards associated with accounts as necessary.

If advanced card control options have been implemented, account holders can also enable or disable merchant categories, enable transaction categories, edit limits, and enable travel and location controls.

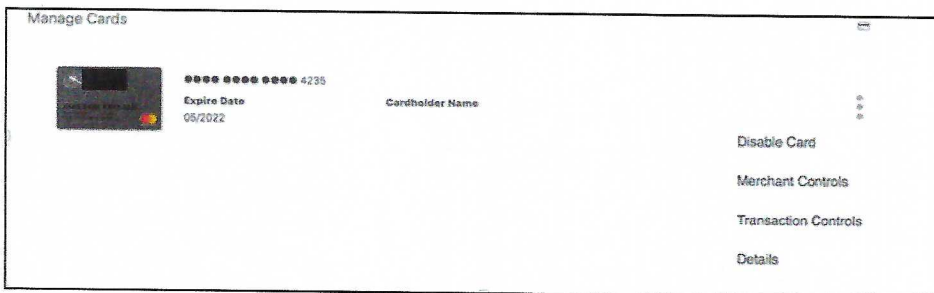
Card On/Off

The Card On/Off feature allows account holders to enable or disable cards associated with accounts as necessary. Follow the instructions below to turn cards on or off for an account.

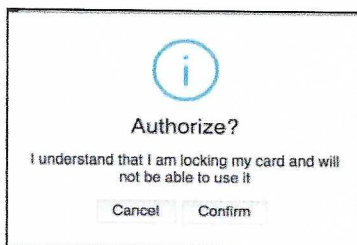
1. From the main side-bar menu, click **My Cards**.
2. On the next screen, click the three ellipses on the right to open the options menu.



3. Choose **Disable Card** (or **Enable Card**).



4. Click **Confirm** to authorize the action.



Note: Scheduled or recurring debit card transactions will continue to process even if the corresponding card has been disabled. Card On/Off is designed to stop new card transactions quickly when you are concerned that a debit card has been lost or stolen. When you have confirmed that a card has been lost or stolen, the best practice is to cancel that card through the official processes at your financial institution.

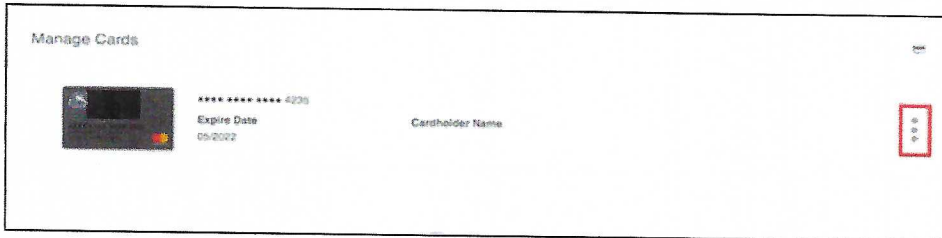
Merchant Controls

The My Card merchant control feature allows account holders to enable or disable certain types of merchants as necessary.

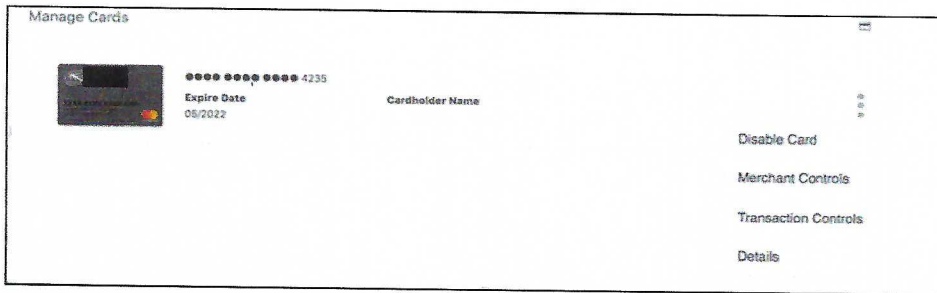
Note: This is an additional implementation option and may not be available for all card control providers.

Follow the instructions below to turn merchant controls on or off for an account.

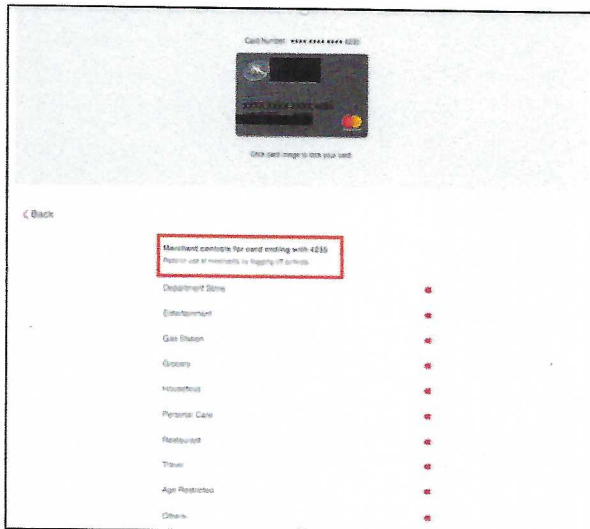
1. From the side-bar menu, click **My Cards**.
2. On the next screen, click the three ellipses on the right to open the options menu.



3. Select **Merchant Controls**.



4. Use the toggle buttons to enable or disable the applicable merchant types.



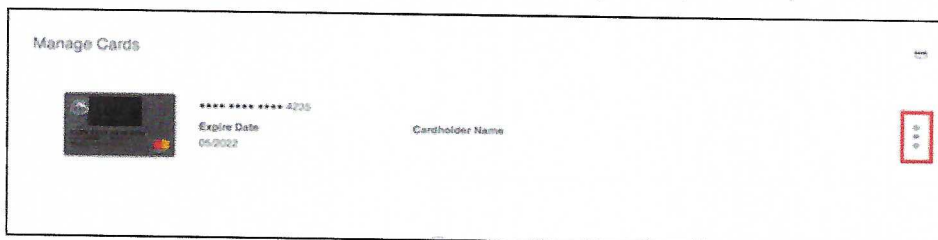
Transaction Controls

The My Card Transaction Controls feature allows account holders to enable or disable certain types of transactions as necessary.

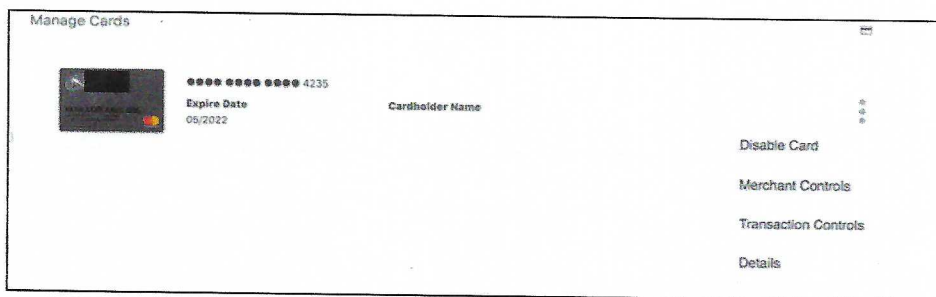
Note: This is an additional implementation option and may not be available for all card control providers.

Follow the instructions below to turn transaction controls on or off for an account.

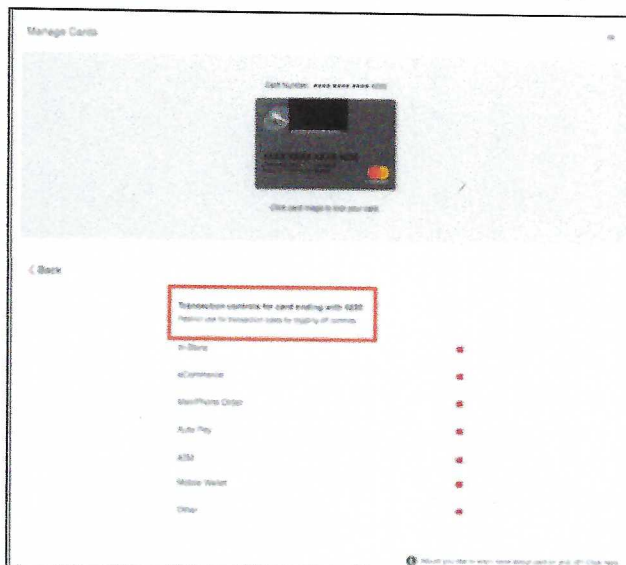
1. From the side-bar menu, click **My Cards**.
2. On the next screen, click the three ellipses on the right to open the options menu.



3. Select **Transaction Controls**.



4. Use the toggle buttons to enable or disable the applicable transaction types.



Card Limits

The My Card Limits control feature allows account holders to adjust their daily spending limit as needed.

Note: This is an additional implementation option and may not be available for all card control providers.

Follow the instructions below to adjust spending limits.

1. From the main side-bar menu, click **My Cards**.
2. Click on the **Spending Limit** icon.
3. Default limit should be visible. Use the slider tool to lower or raise your limit as needed.

Note: If your financial institution has changed an account holder's card spending limit for a limited purpose, that new limit will not be impacted by changes that the account holder has made using the limit feature in the mobile application or IB platform.

4. When the adjusted spending limit is no longer necessary, the user should disable the limit by clicking on the **Disable Spending Limit** button at the top of the screen.

