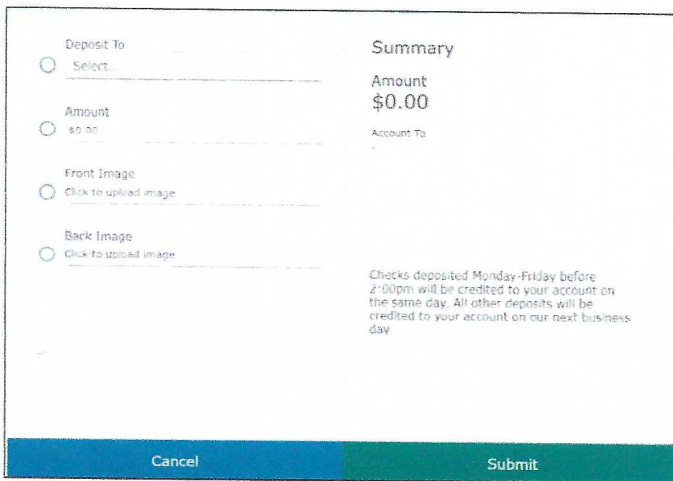# Check Deposit

Account holders can deposit checks via Remote Deposit Capture directly from their desktop in addition to using the mobile app for mobile deposits.

Account holders who have loaded the check they want to deposit to their personal computer or laptop should follow the steps below to deposit a check.
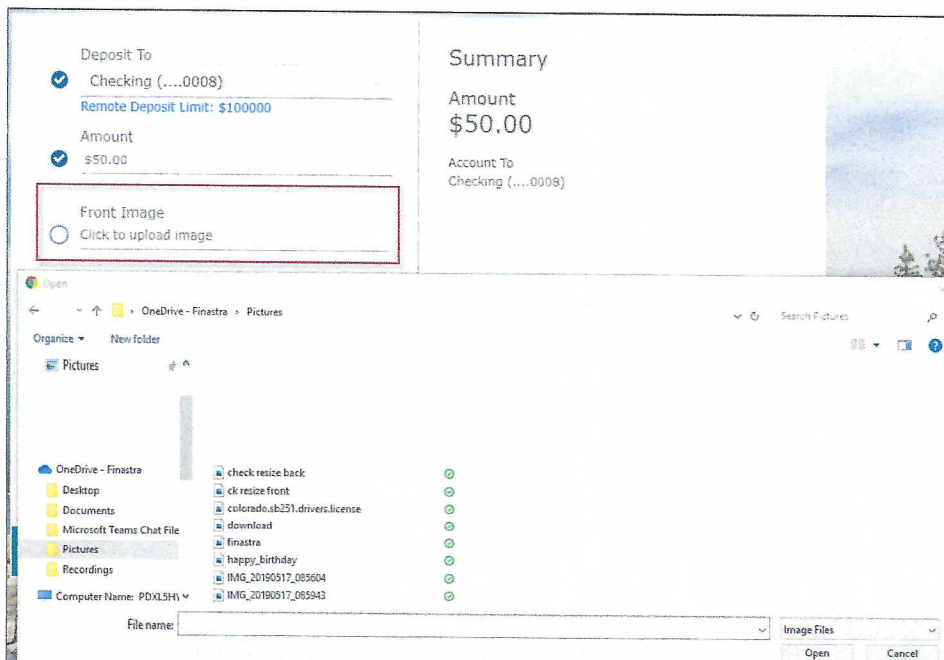
Note: This process requires front and back check images saved on your PC to complete a deposit. Finastra recommends that you delete the images after completing your deposit.

1. From the side-bar main menu, click **Check Deposit**.
2. Click **Make a Deposit.**

3. Select the account to which you want to deposit funds from the **Deposit To** drop-down list.
4. Enter the amount of the check in the **Amount** field.
5. Click to upload the check image for the **Front Image**. Then select the check image from your PC.

6. Select the check image file and then click **Open**.

7. Repeat steps 5 and 6 for the **Back Image**, the back side of the check.

   IMPORTANT! The back of the check must include a signature to be deposited. You are then notified whether your check images have been successfully captured.

8. Click **Submit**.

9. Click **Confirm** to submit the deposit for review.

   Funds availability is dependent on your core banking rules and Remote Deposit Capture provider. The deposited funds may be available immediately or will be pending until approved.