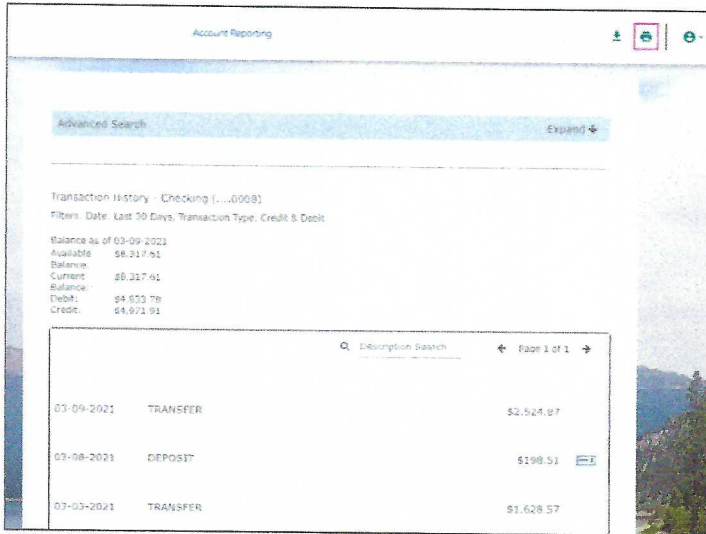


Printing Account History

1. From the left side-bar menu, click **Account Reporting** to open the Account History Report page.
2. Select your search criteria and click **Apply** to view the history results.
3. Click the **Print** button toward the top right to print the history results.



4. After the Account History Report populates, use the **Expand/Collapse** button to move back to the Advanced Search page.

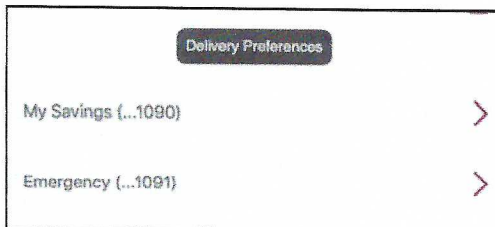
Account Statements

The Account Statements feature enables account holders to enroll, view, and manage e-Statement preferences.

Statement Delivery Preferences

Account holders can change the way they want their statements to be delivered.

1. Select the **Statements** feature from the left side-bar menu.
2. Click on **Delivery Preferences**.



- Use the Apply Statement Preferences drop-down menu to select one of the options below:
 - Select **All Accounts** to apply the statement preference (Mail, Paper) to all the account holder's accounts.
 - Select **Select Accounts** to apply different statement preferences to one or more accounts.

Retrieving Statements

Account statements are available for all online banking accounts.

- Click **Statements** from the side-bar main menu to view account statement information.
- On the next screen, click one of the available accounts to view monthly statements.

- Select **View** to view the statement in a new window.
- Select **Save** to save the statement.